

PROGRAMME

Kick-off meeting ITN FINESSE

October 6, 2016

09:00 – 15:00

Location: Room ELD 016 - Ecole Polytechnique Fédérale de Lausanne, Switzerland.

- 9:00** **Welcome note from the Network Coordinator and short introduction of all participants¹ (1 min max per person)**
All participants
- 9:35** **ITN FINESSE – Generalities, Science and Training**
Project goals, Training, Work packages, etc. | K. Hey Tow, *Administrative Coordinator* (EPFL)
- 10:00** **IPR in FINESSE**
IP and valorization in FINESSE | T. Crispeels, *Science & Relations with Industry Coordinator* (VUB)
- 10:15** **ITN FINESSE – Administration**
Finances, Administrative Issues, Grant & Consortium Agreement | L. Thévenaz, *Network Coordinator* & P. Menu, *Research Office* (EPFL)
- 10:45** **Coffee break | ELD 016**
- 11:00** **Q&A session on FINESSE**
Q&A session on FINESSE | L. Thévenaz, P. Menu, K. Hey Tow (EPFL) and the FINESSE Executive board
- 12:30** **Standing lunch buffet | ELD 016**
A typical “countryside” Swiss lunch buffet will be served for lunch
- 13:30** **Recruitment of ESRs and Equal Opportunities in FINESSE**
Criteria for ESR recruitment, current status, review of suitable candidates, etc. | F. Berghmans, *Recruitment and Equal Opportunities Coordinator* (VUB)
- 14:45** **Wrap-up and conclusion**
- 15:30** **GFO & PHOSL lab visit and further discussions (Optional)**

¹ Each participant presents him/herself and the institution he/she represents. **Time limit: 1 min max per participant.**